



United States Department of the Interior

FISH AND WILDLIFE SERVICE
300 Westgate Center Drive
Hadley, MA 01035



In Reply Refer To:
FWS/R5/FR

AUG 1 1 2017

John Wright
Coordinator Eastern Partnership Office
National Fish and Wildlife Foundation
1133 15th Street NW, Suite 1100
Washington, DC 20005

DUNS: 175172527

Subject: Notice of Cooperative Agreement Award F17AC00855

Dear Mr. Wright:

Your organization's application for Federal financial assistance titled "Eastern Brook Trout Joint Venture Coordination and Operations FY17" submitted to the U.S. Fish and Wildlife Service (Service)'s CFDA Program 15.608 is approved. This award is made under the authority of Fish and Wildlife Coordination Act of 1958 16 U.S.C. Sections 661 – 667e. For a complete list of this program's authorizing legislation, go to <https://www.cfda.gov/> and search by the CFDA Program number. This award is made based on Service approval of your organization's proposal signed on November 3, 2016, hereby incorporated by reference into this award. Funds under this award are to be used to provide coordination and operation services to the Eastern Brook Trout Joint Venture. Funds under this award are to be used as follows:

National Fish and Wildlife Foundation (NFWF) shall:

(A) Assist with refining the EBTJV's strategic objectives and key conservation priorities using the results of the recently completed status assessment of wild Brook Trout at the catchment scale; (B) Collaborate with neighboring Fish Habitat Partnerships and other conservation entities to ensure strategic conservation actions among this community are synchronized; (C) Solicit and rank fish habitat conservation projects that address priority wild brook trout conservation needs; (D) Coordinate and compile information on wild brook trout conservation activities and improvements in wild brook trout habitat condition for use in measuring progress towards conserving wild brook trout; (E) Promote the accomplishments being achieved in conserving wild brook trout to targeted audiences; (F) Further the outreach and communication goals of the EBTJV; and (F) Convene at least one partnership meeting per year to further the goals of the partnership. The FY17 Service Contribution is \$90,000.

The Service will:

(A) Provide \$90,000 to NFWF to complete the project; (B) Participate and collaborate jointly with the recipient partner in carrying out the scope of work; (C) Assist EBTJV with its annual project solicitation and ranking process; (D) Enter all EBTJV projects, activities and accomplishments in the fisheries FIS database; (E) Participate in outreach activities to further the goals of the Eastern Brook Trout Joint Venture; (F) Assist with the maintenance and updating of the EBTJV website and content management system; and (G) Assist with the organization and implementation of the next all partners meeting.

The performance period of this award [enter begins on the signature date on this letter through March 31, 2019. Only allowable costs resulting from obligations incurred during the performance period may be charged to this award. All obligations incurred under the award must be liquidated no later than 90 calendar days after the end of the performance period, unless the Service approves a final financial reporting period extension (see Reporting Requirements section below). If you need more time to complete project activities, you must submit a written request to the Service Project Officer identified in the Project Contacts section below before the end of the stated performance period (see Project/Program Plan and Budget Revisions section below).

This project is funded as follows:

	<u>Service</u>
This obligation:	\$90,000.00
Award Total:	\$90,000.00

Indirect Costs: Recipient is authorized to charge only a flat indirect cost rate of 10% of the Modified Total Direct Costs (MTDC) for the life of this award, including any subsequent revisions and extensions for time, regardless of any indirect cost rate the Recipient may establish with the Federal government during the award period. MTDC is defined in 2 CFR 200.68.

System for Award Management (SAM) Registration: Under the terms and conditions of this award, your organization must maintain an active SAM registration at <https://www.sam.gov/portal/public/SAM/> until the final financial report is submitted or final payment is received, whichever is later. If your organization's SAM registration expires during the required period, the Service will suspend payment under this and all other Service awards to your organization until you update your organization's SAM registration.

Terms of Acceptance:

Acceptance of a financial assistance award (i.e., grant or cooperative agreement) from the Service carries with it the responsibility to be aware of and comply with the terms and conditions applicable to the award. Acceptance is defined as the start of work, drawing down or requesting funds, or accepting the award via electronic means. Awards are based on the application submitted to and approved by the Service. Awards are subject to the terms and conditions incorporated into the notice of award either by direct citation or by reference to the following: Federal regulations; program legislation or regulation; and special award terms and conditions. The terms and conditions of Service awards flow down to subrecipients and contractors, unless a particular award term or condition specifically indicates otherwise. The Federal regulations applicable to Service recipients and their subrecipients and contractors are listed by recipient type in the Service Financial Assistance Award Terms and Conditions

posted on the Internet at <https://www.fws.gov/grants/atc.html>. If you do not have access to the Internet and require a printed copy of the award terms and conditions, contact the Service Project Officer identified below.

If Recipient decides to not accept this award, Recipient must notify the Service Project Officer in writing within 30 calendar days of that decision.

Special Conditions and Provisions:

The outreach materials produced under this award must include the following statement acknowledging support from the U.S. Fish and Wildlife Service.

All of these materials must also include the U.S. Fish and Wildlife Service symbol. A print-ready symbol is available electronically upon request from the Service Project Officer.

Payments:

Your organization has completed enrollment in U.S. Treasury's Automated Standard Application for Payment (ASAP) system (https://www.fiscal.treasury.gov/fsservices/gov/pmt/asap/asap_home.htm). When requesting payment in ASAP, your Payment Requestor will be required to enter an Account ID. The number assigned to this award is the partial Account ID in ASAP. When entering the Account ID in ASAP, the Payment Requestor should enter the award number identified in the subject line on letter followed by a percent sign (%). Refer to the ASAP.gov Help menu for detailed instructions on requesting payments in ASAP.

Reporting Requirements:

Financial and Performance Reporting Requirements:

Annual interim financial and performance reports and final financial and performance reports are required under this award. The report periods and due dates under this award are:

Report:	Report Period:	Report Due Date:
Interim financial & performance	Date of Award Letter – 9/30/2018	12/29/2018
Final financial & performance	Date of Award Letter – 3/31/2019	6/29/2019

Recipients must use the Standard Form (SF) 425, *Federal Financial Report* form for all financial reporting. This form is available at <http://www.grants.gov/web/grants/forms/post-award-reporting-forms.html#sortby=1>.

Performance reports must contain, at minimum: 1) a comparison of actual accomplishments with the goals and objectives of the award as detailed in the approved scope of work; 2) a description of reasons why established goals were not met, if appropriate; and 3) any other pertinent information relevant to the project results. Please include the Service award number provided in the subject line of this letter at the beginning of all reports.

Financial and performance reporting due dates may be extended by the Service upon receipt of a written request addressed to the Service Project Officer identifying the type of report to be extended, the requested revised due date, and a justification for the extension. The Service Project Officer may approve an additional extension if justified by a catastrophe that significantly impairs the Recipient's operations. Requests for reporting due date extensions must be received by the Service Project Officer no later than one day before the original reporting due date.

Significant Developments Reports (see 2 CFR 200.328(d)):

Events may occur between the scheduled performance reporting dates that have significant impact upon the supported activity. In such cases, notify the Service Project Officer in writing as soon as the following types of conditions become known:

- Problems, delays, or adverse conditions that will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of any corrective action(s) taken or contemplated, and any assistance needed to resolve the situation.
- Favorable developments that enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

Conflict of Interest Disclosures:

Recipients are responsible for notifying the Service Project Officer in writing of any actual or potential conflicts of interest that may arise during the life of this award. Conflicts of interest include any relationship or matter which might place the Recipient, the Recipient's employees, or the Recipient's subrecipients in a position of conflict, real or apparent, between their responsibilities under this award and any other outside interests. Conflicts of interest may also include, but are not limited to, direct or indirect financial interests, close personal relationships, positions of trust in outside organizations, consideration of future employment arrangements with a different organization, or decision-making affecting the award that would cause a reasonable person with knowledge of the relevant facts to question the impartiality of the Recipient, the Recipient's employees, or the Recipient's subrecipients in the matter. Upon receipt of such a notice, the Service Project Officer in consultation with their Ethics Counselor will determine if a conflict of interest exists and, if so, if there are any possible actions to be taken by the Recipient, the Recipient's employee(s), or the Recipient's subrecipient(s) that could reduce or resolve the conflict. Failure to resolve conflicts of interest in a manner that satisfies the Service may result in any of the remedies described in 2 CFR 200.338, Remedies for Noncompliance, including termination of this award.

Other Mandatory Disclosures:

Recipients and their subrecipients must disclose, in a timely manner, in writing to the Service or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting this award. Non-Federal entities that have received a Federal award including the term and condition outlined in 2 CFR 200, Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in 2 CFR 200.338, Remedies for noncompliance, including suspension or debarment (See 2 CFR 200.113, 2 CFR Part 180, 31 U.S.C. 3321, and 41 U.S.C. 2313).

Project/Program Plan and Budget Revisions:

Recipients are required to report deviations from budget or project scope or objective, and request prior approvals for budget and program plan revisions in accordance with 2 CFR 200.308 unless otherwise specifically waived in this award.

Period of Performance Extensions:

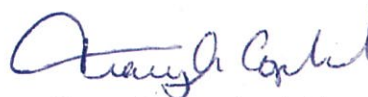
If additional time is needed to complete the approved project, you must send written notice to the Service Project Officer. This notice must be received by the Service Project Officer at least 90 calendar days before the authorized performance period end date, and must include supporting reasons and revised end date. Extensions for time cannot be authorized for the purpose of spending an unused balance of funds that remains after the approved project activities have been completed.

Project Contacts:

The Service Project Officer for this award is:	The Recipient Project Officer for this award is:
Callie McMunigal U.S. Fish and Wildlife Service 400 East Main Street White Sulphur Springs, WV 24986 (304) 536-1361 x 7342 Callie_McMunigal@fws.gov	John Wright National Fish and Wildlife Foundation 1133 15 th Street NW, Suite 1000 Washington, DC 20005 (202) 595-2478 John.Wright@nfwf.org

Please contact Callie McMunigal with any questions. Please include the Service award number provided in the subject line of this letter in all written communications.

Sincerely,



Tracy A. Copeland, Grants Specialist
Fish and Aquatic Conservation – Northeast Region

Grant and Cooperative Agreement

CHOOSE ONE:

- COOPERATIVE AGREEMENT
 GRANT

CHOOSE ONE: EDUCATION FACILITIES RESEARCH SDCR TRAINING

1. GRANT/COOPERATIVE AGREEMENT NUMBER: F17AC00855
 2. SUPPLEMENT NUMBER: _____
 3. EFFECTIVE DATE: 08/11/2017
 4. COMPLETION DATE: 03/31/2019

5. ISSUED TO
 NAME/ADDRESS OF RECIPIENT (No., Street, City/County, State, Zip)
 NATIONAL FISH AND WILDLIFE FOUNDATION
 Attn: ATTN GOVERNMENT POC
 1133 15TH ST NW FL 1D
 WASHINGTON DC 20005-2708

6. ISSUED BY: FWS, DIVISION OF CONTRACTING AND GE
 Mailing Address: 300 WESTGATE CENTER DRIVE
 HADLEY MA 01035-9589

7. TAXPAYER IDENTIFICATION NO. (TIN): _____
 8. COMMERCIAL & GOVERNMENT ENTITY (CAGE) NO.: 086A7

9. PRINCIPAL INVESTIGATOR/ORGANIZATION'S PROJECT OR PROGRAM MGR. (Name & Phone)
 Callie McMunigal, 304-536-1361 ext. 7342
 John Wright, 202-595-2478

10. RESEARCH, PROJECT OR PROGRAM TITLE
 Eastern Brook Trout Joint Venture Coordination and Operations FY17

11. PURPOSE
 To provide coordination and operational support for the Eastern Brook Trout Joint Venture, National Fish Habitat Partnership.

12. PERIOD OF PERFORMANCE (Approximately)
 08/11/2017 through 03/31/2019

13A.	AWARD HISTORY	13B.	FUNDING HISTORY
PREVIOUS	\$0.00	PREVIOUS	\$0.00
THIS ACTION	\$90,000.00	THIS ACTION	\$90,000.00
CASH SHARE	\$0.00	TOTAL	\$90,000.00
NON-CASH SHARE	\$0.00		
RECIPIENT SHARE	\$0.00		
TOTAL	\$90,000.00		

14. ACCOUNTING AND APPROPRIATION DATA
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PURCHASE REQUEST NO.	JOB ORDER NO.	AMOUNT	STATUS
0020134074			

15. POINTS OF CONTACT

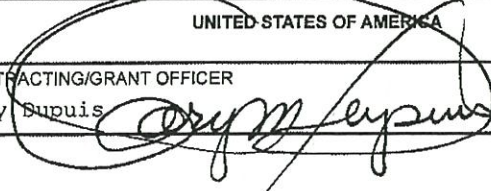

	NAME	MAIL STOP	TELEPHONE	E-MAIL ADDRESS
TECHNICAL OFFICER				
NEGOTIATOR				
ADMINISTRATOR				
PAYMENTS				

16. THIS AWARD IS MADE UNDER THE AUTHORITY OF:
 Fish and Wildlife Coordination Act of 1958, 16 USC Sections 661-667e

17. APPLICABLE STATEMENT(S), IF CHECKED:
 NO CHANGE IS MADE TO EXISTING PROVISIONS
 FDP TERMS AND CONDITIONS AND THE AGENCY-SPECIFIC REQUIREMENTS APPLY TO THIS GRANT

18. APPLICABLE ENCLOSURE(S), IF CHECKED:
 PROVISIONS SPECIAL CONDITIONS
 REQUIRED PUBLICATIONS AND REPORTS

UNITED STATES OF AMERICA COOPERATIVE AGREEMENT RECIPIENT

CONTRACTING/GRANT OFFICER Gary Dupuis 	DATE 8-11-17	AUTHORIZED REPRESENTATIVE 	DATE 8/18/17
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Grant and Cooperative Agreement

ITEM NO. (A)	ITEM OR SERVICE (Include Specifications and Special Instructions) (B)	QUANTITY (C)	UNIT (D)	ESTIMATED COST	
				UNIT PRICE (E)	AMOUNT (F)
00010	<p>CFDA Number: 15.608 DUNS Number: 175172527 Eastern Brook Trout Joint Venture Coordination and Operations FY17 Legacy Doc #: FWS Delivery Location Code: 0008349956 FWS APPALACHIAN PRTRNSHP COORD OFC 400 EAST MAIN STREET WHITE SULPHUR SPRINGS WV 24986-2340 US</p> <p>Account Assignm: K G/L Account: 6100.411C0 Business Area: F000 Commitment Item: 411C00 Cost Center: FF05F23200 Functional Area: FFR133400.000000 Fund: 178F1611MD Fund Center: FF05F23200 Project/WBS: FG.FR1334057EB42 PR Acct Assign: 01 Period of Performance: 08/11/2017 to 03/31/2019</p> <p>EBTJV Cord and Operations FY17 Obligated Amount: \$90,000.00</p> <p>The total amount of award: \$90,000.00. The obligation for this award is \$90,000.00.</p>				90,000.00