**Project Title**

**Type of project (protection, enhancement, restoration):**

**Project Location (State, County, Town):**

**Congressional District of Project:**

**Congressional District of Applicant:**

**NFHP/EBTJV Funding Request:**

**Total of Other Federal Funding Contributions:**

**Total of Non-Federal Funding Contributions:**

**Total Project Cost:**

**Fish and Wildlife Agency Coordination**

**Date your organization contacted Fish and Wildlife Agency:**

**Name and title of contact at Fish and Wildlife Agency:**

**Applicant**

Project Officer:

Organization:

Street:

City, State, Zip:

Telephone Number:

Email Address:

Briefly describe the mission of your organization:

SEE SEPARATE PROJECT APPLICATION GUIDANCE DOCUMENT FOR INSTRUCTIONS AND APPENDICIES <https://easternbrooktrout.org/projects/funding/FY25-RFP-information/2025-ebtjv-rfp-full-instructions/view>

1. **Project narrative (12 points)**

A: statement of project need

B: project purpose(s)

C: objectives

D: deliverables

E: methods/approach

F: evaluation/monitoring plan

1. **Project Planning (6 points)**

Note that FY25 funds may not become available until as late as summer 2025.

A: Brief Timeline

B: Project Milestones

C: Environmental Compliance Review Requirements

D: Describe the status of the project planning and permitting

E: Provide letter of support from the state/federal fish and wildlife agency (required) and access letter from landowner if the project is located on private land.

1. **Partner information (2 points)**

A: Key Project Personnel and qualifications.

B: Partner Information Table:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Partner Name** | **Non-Federal Contributions** | | **Federal Contributions** | | **Partner**  **Category\*** |
| **In-Kind Contribution**  **(In-hand or Requested)** | **Cash Contribution**  **(In-hand or Requested)** | **In-Kind Contribution**  **(In-hand or Requested)** | **Cash Contribution**  **(In-hand or Requested)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

\*Partner Categories - Federal Agency, State Agency, Local Government, Conservation Group (Local), Conservation Group (National), Native American Tribe, Private Landowners, Corporations/Businesses

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. **Project Budget**  (12 points) | |  | |  | |  | | |  | |  | | |  |  | | |  | |
| **a. Budget category** | **b. Partner name or contractor** | | **c. Task or Item** | | **d. EBTJV Request** | | **e. Non-federal contribution** | | | **f. Federal contribution** | | | **g. Total contribution (e + f)** | | | | **h. Acres/miles affected** | |
| In-kind | cash | | In-kind | | cash |
| **Administration/technical services** | | | | | | | | | | | | | | | |  | | |
| Design |  | |  | |  | |  |  | |  | |  |  | | |  | | |
| Travel |  | |  | |  | |  |  | |  | |  |  | | |  | | |
| Other |  | |  | |  | |  |  | |  | |  |  | | |  | | |
| Indirect |  | |  | |  | |  |  | |  | |  |  | | |  | | |
| **Supplies/Equipment** |  | |  | |  | |  |  | |  | |  |  | | |  | | |
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| **Construction** |  | |  | |  | |  |  | |  | |  |  | | |  | | |
| Construction materials |  | |  | |  | |  |  | |  | |  |  | | |  | | |
| Construction Labor |  | |  | |  | |  |  | |  | |  |  | | |  | | |
| Volunteer labor |  | |  | |  | |  |  | |  | |  |  | | |  | | |
| **Contractual** |  | |  | |  | |  |  | |  | |  |  | | |  | | |
|  |  | |  | |  | |  |  | |  | |  |  | | |  | | |
| **Other** |  | |  | |  | |  |  | |  | |  |  | | |  | | |
|  |  | |  | |  | |  |  | |  | |  |  | | |  | | |
|  |  | |  | |  | |  |  | |  | |  |  | | |  | | |
| **TOTAL** |  | |  | |  | |  |  | |  | |  |  | | |  | | |

Add rows or sub-categories as needed. Indicate if project partner contributions are in-kind or cash along with which funds are in-hand (committed) and which have been requested but are still pending. Estimated Value of Volunteers In-Kind contributions is 2023 Estimated Value of Volunteers In-Kind contributions is $31.80 per hour **(**[**Source**](https://independentsector.org/resource/value-of-volunteer-time/)**).** For each of the project partner funds or in-kind contributions, please specify whether the funds/contributions are from a federal source or non-federal source. To meet the 1:1 non-federal match requirement, non-federal funds contributions must not come from, be matched to, or otherwise tied to a federal source. If indirect costs are requested, successful applicants will need to submit a NICRA or accept the de minimis rate, at the time of the grant agreement.

1. List the specific EBTJV range-wide habitat goal(s) and objective(s) addressed by the Project and describe how the Project will contribute towards achieving them (refer to the list of EBTJV range-wide habitat goals and objectives in the Appendix B). (2 points)
2. List the EBTJV key conservation action(s) the Project addresses (refer to the list of EBTJV key conservation actions in the Appendix C). (2 points)
3. List which of the National Fish Habitat Partnership’s National Conservation Strategies the Project addresses (Appendix C) (2 points)
4. Provide a Map of The Project Area. Provide the GPS Coordinates for the project site. Please use WGS 84. Note: this is the Datum used when you search an address in Google maps. (requirement)
5. Provide Photograph(s) of the Project Area and signed USFWS Copyright Release Agreement. (requirement)
6. What are the EBTJV Feature ID# and Classification Code for the catchment(s) where the Project work will be implemented (see Appendix for a description on how to determine both items)? (5 points)

**The catchment data site has moved; see** [**https://rpccr.ebtjv.de**](https://rpccr.ebtjv.de) **and please also ask your EBTJV State or Federal point of contact if this catchment classification has changed in recent years.**

* 1. Catchment Feature ID#:
  2. Catchment Classification Code:

1. Is/are the catchment(s) where the Project work will be implemented located in a Wild Trout Patch; if so what is the Wild Trout Patch Feature ID# and Classification Code (see Appendix for a description on how to determine both items)? (5 points)

**The catchment data site has moved; see** [**https://rpccr.ebtjv.de**](https://rpccr.ebtjv.de) **and please also ask your EBTJV State or Federal point of contact if this catchment classification has changed in recent years.**

* 1. Wild Trout Patch Feature ID#:
  2. Wild Trout Patch Classification Code:

1. Will the Project result in re-establishing wild Brook Trout within the catchment? (10 points)
2. Are there invasive fish species within the Project site or have access (no barrier) to it? (2 points) \*note, please contact the appropriate state agency to understand what invasive fish species may access the site and make sure you have adequately addressed this in your response.
3. Are hatchery-reared salmonids stocked at the Project site or have access (no barrier) to it? (5 points)
4. Will the Project benefit any federally listed threatened or endangered species? Please list only those most closely tied to the project objectives. (3 points)
5. Will the Project benefit any state listed threatened or endangered species or species of greatest conservation need (other than brook trout)? (3 points)
6. Is the Project foot print located on/along private or public land? (Project site = footprint of the conservation action and does not include the surrounding areas upstream or downstream). Is the land currently under any form of protection in perpetuity (e.g. fee simple, public ownership, development restrictions, easements etc.)? Approximately what % of the land is protected in perpetuity? (3 points)
7. What percentage of the *watershed* above the project site is protected in perpetuity (public ownership, development restrictions, easements etc.)? (3 points)
8. Does/ will the public have access at the project site? Will the project increase or maintain public access to land or water for fish or wildlife-dependent recreational opportunities? If so, describe. (4 points)
9. What are the root causes of degradation in the catchment(s) where the project is located and which of these are addressed by the project? (3 points)
10. Does the Project support any goals in existing action plan(s) (e.g. state fish & wildlife, watershed protection, water quality improvement, land or water-use plan(s), or other regional plan(s))? (2 points)
11. Describe the ways in which this project will improve public recreational fishing opportunities for wild Brook Trout. How will the improvement(s) be measured? (5 points)
12. Describe the outreach or educational components associated with the project; do these target the local and/or regional community? (3 points)
13. Describe the plans for evaluating the project functionality and measuring the biological, ecological, economic, recreational, or other results of the project. According to the ACE Act, a plan must be in place for a project to be funded. Discuss both short and long term results. (6 points)

**SUPPORTING DOCUMENTATION:**

* **Literature Cited**
* **References to published interagency fishery or aquatic resource management plans.**

\*\*\*\*SEE PROJECT APPLICATION GUIDANCE DOCUMENT FOR INSTRUCTIONS AND APPENDICIES \*\*\*\*\*\*