



Eastern Brook Trout

JOINT VENTURE

A Fish Habitat Partnership

**Steering Committee Meeting
Conference Call Summary
4 June 2013**

Attendees: Steve Perry (EBTJV Coordinator), Doug Besler (NC), Douglas Stang (NY), Dianne Timmins (NH), , Tai-ming Chang (EPA), Nat Gillespie (USFS) Steve Reeser (VA), Gary Berti (TU), Callie McMunigal (USFWS), Rachel Muir (USGS), and Michael Hopper (SRBT)

Steering Committee General Notes:

Establishment of Quorum

Eleven EBTJV Steering Committee (SC) members were present which exceeded the quorum requirement of 10 members.

2013 All-Partners Meeting Planning

We have received a total of 29 RSVPs to date (14 are EBTJV SC members). Seven members have applied for travel support. Members receiving support will need to submit travel reimbursement request directly to Steve Perry. The EBTJV SC needs to identify a uniform long term administrative approach to handling travel support.

The tentative meeting agenda was approved by consensus. The final agenda will be sent to meeting participants prior to the meeting. Hard copies of the agenda will also be provided.

Local logistics are being handled by Alan Heft. Breaks and lunches for both days are being provided. An informal social or dinner may be arranged for Tuesday night.

EBTJV Steering Committee Official Action:

A Steering Committee quorum was established with the following members: Steve Perry, Doug Besler, Douglas Stang, Dianne Timmins, Tai-ming Chang, Nat Gillespie, Steve Reeser, Gary Berti, Callie McMunigal, Rachel Muir, and Michael Hopper

The Steering Committee took no official action during the conference call.