



**EBTJV Steering Committee Teleconference
June 17, 2014**

Participants: Doug Besler, Dianne Timmins, Callie McMunigal, Elizabeth Maclin, Nat Gillespie, Doug Stang, Dan Rankin, Rachel Muir, Jake Rash, and Steve Perry.

The teleconference was called to order by EBTJV Steering Committee Chair Doug Besler at 10:00 a.m. on June 17th. The first order of business was for the Chairman to establish a quorum, which was not reached as only eight Steering Committee members were on the call. The following notes summarize the business conducted during the teleconference:

- A motion was made by Dianne Timmins, seconded by Elizabeth Maclin, to approve the March 2014 Steering Committee conference call summary (<http://bit.ly/1qzBzFJ>). The eight Steering Committee members participating in the call voted to approve the summary as presented and Doug Besler will seek additional Steering Committee votes by email in an effort to gain formal approval. Note: Enough votes were received on 18 June 2014 via e-mail to pass the motion.
- A motion was made by Doug Stang, seconded by Elizabeth Maclin, to approve changes to the EBTJV Management Structure (<http://bit.ly/1hMonNF>). The eight Steering Committee members participating in the call voted to approve the changes as presented and Doug Besler will seek additional Steering Committee votes by email in an effort to gain formal approval. Note: Enough votes were received on 18 June 2014 via e-mail to pass the motion.
- A motion was made by Doug Stang, seconded by Dianne Timmins, to approve the list of nine job responsibilities for the EBTJV Science Coordinator position (<http://bit.ly/1nyqzrz>). The eight Steering Committee members participating in the call voted to approve the job responsibilities as presented and Doug Besler will seek additional Steering Committee votes by email in an effort to gain formal approval. Additionally, the funding sources that are available to support this position were discussed as well as exploring the possibility of sharing this position with the Appalachian LCC. Note: Enough votes were received on 18 June 2014 via e-mail to pass the motion.
- Doug Besler led a discussion about the vacant EBTJV Steering Committee Vice-Chair position, as Alan Heft had to step down. Doug will be seeking a volunteer or nominations among Steering Committee members by email in order to fill this position.
- Doug Besler and Steve Perry led discussions about the Sept. 8-11, 2014 EBTJV Partners Meeting that will be held at the FWS National Conservation Training Center in Shepherdstown, WV. Steve Perry will put together an initial agenda for the meeting that will

be sent out to EBTJV partners along with a Save the Date announcement, RSVP deadline, and travel assistance request forms.

- Steve Perry and Callie McMunigal provided an update on the FWS-NFHAP Funding allocated to the EBTJV (<http://bit.ly/114wwO2>). The FWS evaluation process resulted in the EBTJV gaining a level 2 performance rating, which means our Fish Habitat Partnership was allocated \$257,920. This level of funding is enough to support our partnership's three highest ranked projects.
- Steve Perry provided an update on the EBTJV-related Multistate Conservation Grant Program (MSCGP) grants. The 2013 MSCGP grant received formal approval for an extension of the performance period to 12/31/14; the contract between ASMFC and the EBTJV for the 2014 MSCGP grant was recently executed (6/4/14); and, the EBTJV collaborated with the ACFHP and SARP to submit to a scope of work to the National Fish Habitat Board for inclusion in a 2015 MSCGP Letter of Intent (<http://bit.ly/1q7pgmo> and <http://bit.ly/1oXnnoM>).
- Steve Perry and Callie McMunigal provided an update on the NALCC/Downstream Strategies Chesapeake Bay Brook Trout Pilot (<http://bit.ly/1glhj7p>). Downstream Strategies has run an initial model using the Brook Trout presence/absence data they received from the Chesapeake Bay states. The next step is to have the Brook Trout Technical Team that was established for this project, review the output from this run.
- Steve Perry presented an update on the status of the EBTJV catchment-level Brook Trout assessment, which was based on information that was supplied by Jason Coombs. Jason has been working through some technical issues and expects to be sending the initial assessment results to the northern states by the end of June for review and feedback.
- Steve Perry provided a brief overview of the Brook Trout conservation media stories he has been posting on the EBTJV Facebook Page (<http://bit.ly/1pMAoTs>). Steve is using Google Alert to gain access to media stories about Brook Trout conservation efforts and has posted fifty of these media stories on the EBTJV Facebook Page since mid-March of this year. Steve is also tracking the reach of these Facebook posts; to date six of the posts have been viewed by more than 200 people, three posts have been viewed by 400-500 people and one was viewed by more than 1,000 people.
- Steve Perry mentioned he revised several sections of the EBTJV Website, with a primary focus on incorporating recommendations from Water Words That Work for the "Find Your Niche" page and updating the listings for Steering Committee members and State Contacts (<http://bit.ly/1nyuGUK> and <http://bit.ly/1iPeBVR>).
- Steve Perry provided a brief overview of the 2014 EBTJV Newsletters, which are being produced and then emailed to subscribers through the use of MailChimp. MailChimp also provides performance reports that can be used to assess a variety of reach metrics (<http://bit.ly/1s8rW5r>).

The teleconference was adjourned at 12:25 p.m.