



Eastern Brook Trout
JOINT VENTURE
A Fish Habitat Partnership

**EBTJV Steering Committee Teleconference
September 20, 2016**

Attendees: Doug Besler, Nat Gillespie, Dianne Timmins, Matt Sell, Steve Faulkner, Callie McMunigal, Matt Kulp, John Magee, Shawn Rummel, Jason Detar, Glenn Erikson, Tim Barry, Jake Rash, Mark Hudy, and Steve Perry.

The meeting was called to order by Chair Doug Besler at 1:00 p.m. on September 20th. The first order of business was for the Chair to establish a quorum, which was achieved as 12 Steering Committee members participated in the conference call.

The following notes summarize the business conducted during the teleconference on **September, 2016:**

- The Steering Committee approved the [March](#) and [June](#) 2016 Steering Committee Meeting summaries.
- Steve Perry provided a brief overview of the EBTJV's draft [Catchment Assessment Report](#). Copies of the draft have been distributed to each of the EBTJV's member State for review and feedback.
- Steve Perry provided an update on the December 2016 [Joint Meeting](#) of the Conservation Strategy and Science & Data Committees. It was determined that conference call with committee chairs would be scheduled to discuss expected meeting outcomes and, that a detailed agenda would be developed and distributed to the meeting attendees. It was also decided to hold an in-person Steering Committee meeting at NCTC, which will occur on Wednesday December 7 from 2-4 p.m.
- Steve Perry discussed the status of soliciting [FY17 Brook Trout Conservation Project Proposals](#). Twelve (12) project proposals were received by the September 16, 2016 application deadline. These proposals will be distributed to the EBTJV Project Review Team for scoring with the intent that the Team's recommendations for project rankings will be presented to the Steering Committee for formal action during their December 7, 2016 meeting.
- Under other business Dianne Timmins summarized the current status of the EBTJV's Project Tracking Database and Mark Hudy indicated that an on-line survey that was under development was waylaid because grant funding didn't materialize.

The EBTJV Steering Committee teleconference adjourned at 2:15 p.m.